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**INTEROFFICE MEMORANDUM**

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**TO:** FINANCE VIA CHIEF ESCALANTE  
**FROM:** SGT. ELLER  
**SUBJECT:** PHOTO REDLIGHT RECONCILIATION  
**DATE:** 02/03/13

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The City of Capitola began issuing photo red-light citations since November 1, 2005. Photo Red light reconciliations occur every six months beginning at the start of Capitola's fiscal year (July 1). The reconciliation reconciles revenue received from Santa Cruz Superior Court for Photo Red light Citations. The most recent reconciliation occurred at the end of the FY 11-12. For the first half of FY 12-13, I have received from Caroline Huff the amount received for red light fines for that period, including delinquent collections, which is \$41,193.98. The amount of \$41,193.98 is derived from adding the total in column "To Cap GF" (\$13,308.03) with the total in column "Red Light Traffic School" (\$26,662.65) plus "Delinquent Collections" (\$1,223.30).

I recommend remitting to ATS the amount of \$37,340.06, which is the total County collections of \$41,193.98 for the first half of FY 12-13, and deducting actual court time costs of 48 hours (\$3,853.92) of Sgt. Eller's court time adjudicating photo red light citations for the first half of FY 12-13. This is in compliance of our contract. The amount is below the \$62,970.00 billing from ATS for six months of service or \$10,495.00 per month.

**Attachments:**

- 1) Capitola Red Light & Red Light Traffic School Fines (received from Caroline Huff Santa Cruz County)
- 2) Invoice INV00021513 from ATS (American Traffic Solutions)

**Capitola Red Light & Red Light Traffic School Fines  
Fiscal Year 11/12**

Regular Court Revenues

less

Month	Red Light	2% Automation Fee	To Cap GF	Red Light Traffic School
July	4,985.79	99.72	4,886.07	5,918.13
August	4,863.49	97.27	4,766.22	7,298.55
September	4,136.45	82.73	4,053.72	5,559.41
October	4,079.77	81.60	3,998.17	5,117.62
November	2,131.03	42.62	2,088.41	4,279.02
December	2,508.58	50.17	2,458.41	2,257.28
January	1,874.95	37.50	1,837.45	1,414.75
February	2,173.75	43.48	2,130.27	2,347.11
March	4,774.80	95.50	4,679.30	7,836.36
April	4,256.47	85.13	4,171.34	7,276.78
May	5,076.58	101.53	4,975.05	5,888.71
June	2,567.41	51.35	2,516.06	4,386.61
	43,429.07	868.60	42,560.47	59,580.33

Delinquent Collections

less

Month	Red Light	2% Automation Fee	To Cap GF	Red Light Traffic School
July	189.62	3.79	185.83	-
August	73.75	1.48	72.27	-
September	82.00	1.64	80.36	-
October	84.03	1.68	82.35	-
November	66.11	1.32	64.79	-
December	128.00	2.56	125.44	-
January	113.81	2.28	111.53	-
February	263.43	5.27	258.16	-
March	240.65	4.81	235.84	-
April	345.42	6.91	338.51	-
May	246.71	4.93	241.78	-
June	186.89	3.74	183.15	-
	2,020.42	40.41	1,980.01	-

E-MAIL TO :

Capitola Police,

Eller, Matt [meller@ci.capitola.ca.us]

data taken from :

Red Light pg 3 C/18

R L Traffic School pg 5 C/39



**American  
Traffic Solutions**

# Invoice

American Traffic Solutions  
1330 W. Southern Ave.  
Ste 101  
Tempe AZ 85282  
**Voice:** (480) 368-0900  
**Fax:** (480) 607-0901

<b>Invoice Number</b>	INV00021513
<b>Invoice Date</b>	2/15/2013
<b>Page</b>	1

**Bill To:**

**Ship To:**

City of Capitola Police Department  
Sgt. Matt Eller  
422 Capitola Avenue  
Capitola CA 95010

City of Capitola Police Department  
Sgt. Matt Eller  
422 Capitola Avenue  
Capitola CA 95010

Purchase Order No.		Customer ID	Shipping Method	Payment Terms	Req Ship Date
		CAPITO001		Net 10th of Next Mth	2/15/2013
Qty	Item Number	Description		Unit Price	Ext. Price
1.00	FIXED-FEE	CP1 - SB 41st Ave @ Capitola Mall/ CP3 - SB 41st Ave @ Clares		\$41,193.98	\$41,193.98
1.00	FIXED-FEE	Court Time Cost		\$(3,853.92)	\$(3,853.92)
<i>Last half fiscal year July to December 2012 Capitola RLC Revenue Report</i>					

<b>Subtotal</b>	\$37,340.06
<b>Tax</b>	\$0.00
<b>Trade Discount</b>	\$0.00
<b>Freight</b>	\$0.00
<b>Total</b>	\$37,340.06