



## Police Department

John Crombach, Chief of Police

251 South C Street • Oxnard, CA 93030-5711

<http://oxnardpd.org>

### TRAFFIC UNIT

### Photo Red Light Automated Enforcement System (AES) Program

Cmdr. Marty Meyer – Program Manager

Sgt. Randy Latimer – Program Supervisor

**Fred Baskin – Program Coordinator**

[FredBaskin@oxnardpd.org](mailto:FredBaskin@oxnardpd.org)

**(805) 797-6624**

Oxnard Police Department, A Governmental Agency

Photo Red Light Automated Enforcement System (AES) 21455.5 CVC

#### GENERAL

Oxnard Police Department's automated enforcement system has utilized the Federal Highway Administration, National Highway Traffic Safety Administration's "Guidance For Using Red Light Cameras" dated March 20, 2003 and its "Red Light Camera Systems Operation Guidelines" dated January 2005, for overall program guidance.

#### HISTORY

Redflex Traffic Systems of Phoenix, Arizona has been the vendor with which Oxnard Police Department has contracted for service since May 2003. Initially, five (5) intersections had the automated red light cameras installed at one or more approaches. Since that time three (3) additional intersections have been added to Oxnard's system.

#### PROGRAM INFORMATION

The following constitutes Oxnard Police Department's basic program information:



1. **System Identification**

In the city of Oxnard, identifies its system via “Photo Enforced” (code SR 56) signs that clearly indicate the system’s presence and are visible to traffic approaching from all directions as required per 21455.5 (a) (1).

2. **Yellow Light Change Interval**

In the city of Oxnard, the minimum yellow light change interval for each designated speed approach speed is established in accordance with, or exceeds, the Traffic Manual of the California Department of Transportation. Specific information regarding the minimum yellow light change intervals at AES locations in the city of Oxnard is available from the Public Works Department, which is responsible for ensuring compliance with 21455.7 CVC, and maintenance of traffic signals.

Public Works Administration <b>Traffic Engineering</b> 305 W 3 <sup>rd</sup> St – Fl 3 Oxnard CA 93030-5730 385-8136
--

3. **Initial Public Hearing of the AES**

Pursuant to 21455.6 (a) CVC, a hearing was held by the Oxnard City Council on May 6<sup>th</sup>, 2003 at the request of the Police Department, the governmental agency operating the AES.

4. **Public Announcements**

Public announcements were made in the form of Press Releases. Articles appeared in the local newspaper on 09-15-2003 and 09-25-2003.

5. **Warning Notices**

Oxnard Police Department conducted a warning period (incidents detected) between September 25<sup>th</sup>, 2003 and October 25<sup>th</sup>, 2003 for all five (5) monitored intersections. Total incidents 678; incidents available for warnings: 550.

6. **“Notice to Appear” issued per 40518 (a) CVC**  
Within fifteen (15) days of the incident, Redflex Traffic Systems, via a certificate of mailing, sends the registered owner of the license plate shown in the “Plate” picture a Notice to Appear.
  
7. **Oxnard Police Department AES Uniform Guidelines**
  - a. **Program Management and Supervision**  
Administration of Oxnard Police Department’s AES Program Operations are managed by a police Commander. The Program Supervision is headed by the Traffic Sergeant, who is assisted by a Senior Police Officer. Overall program coordination of day-to-day activities are assigned to a Program Coordinator. These individuals utilize collision patterns, statistics, community input and intersection analysis as guidelines to determine locations for AES camera establishment.
  
  - b. **Screening potential violations - Redflex**  
Potential violations are initially screened by Redflex Traffic Systems staff for “uncontrollable factors”, such as: obstructed view of driver; license plate obstructed; view of vehicle obstructed; [policy/weather] extended vehicle; sun glare; weather or other naturally occurring factors; yellow with red light; [registration issues] paper plates; wrong or no DMV record; camera malfunctions such as flash problems or significantly blurry pictures; incidents too old for prosecution.
  
  - c. **Screening potential violations – Oxnard Police Department**  
Following Redflex’ screening, each incident is further screened and reviewed by a qualified employee (normally the Program Coordinator) or peace officer of Oxnard Police Department to ensure a violation exists and the incident photographs and video meets reasonable quality standards. That employee or peace officer then “rejects” or “accepts” the incident as an official violation of 21453 CVC.
  
  - d. **Issuing violations – 40518 (a)(b) CVC**  
Violations are solely issued by either the qualified employee or peace officer of Oxnard Police Department. The notice of violation is produced on a form approved by the Judicial Council for an alleged violation of Section 22453 that has been recorded by Redflex Traffic Systems automated enforcement system following OPD’s “accepting” the incident pursuant to Section 21455.5 CVC. Redflex delivers an exact and legible duplicate copy of the written notice via a certificate of mailing within 15 days of the alleged violation to the current address of the registered owner of the vehicle on file with DMV. The Notice to Appear contains the name and address of the person, the license plate of the person’s vehicle, the violation charged, including a description of the offense, and the time and place when, and where, the person may appear in court or before a person authorized to receive a deposit of bail. The time specified shall be at least 10 days after the notice to appear is delivered.

- e. Processing and storage of confidential information  
All confidential information obtained and utilized in the processing of incidents, by both Redflex Traffic Systems and Oxnard Police Department is kept on secure computer servers and/or retained in the possession of authorized program individuals. Oxnard Police Department conducts periodic meetings with Redflex Traffic Systems to ensure compliance with those guidelines.
  
- f. Equipment Inspection  
Primary maintenance of Redflex Traffic Systems equipment is conducted by company technicians. Oxnard Police Department's Traffic Unit conducts on-going observations of AES camera locations. The Program Coordinator monitors AES still and video pictures as part of an on-going quality control system. Equipment defects are reported to Redflex Traffic Systems for resolution. Traffic signals in the City of Oxnard are installed under the direction of the Department of Public Works, which is also responsible for their maintenance.
  
- g. Certification of AES equipment installation/calibration/operation  
Redflex Traffic Systems installs and certifies to Oxnard Police Department that all AES equipment is installed properly and is calibrated via testing to ensure it is operating properly. Oxnard Police Department and Public Works Department both monitors Redflex Traffic Systems camera installations to ensure compliance with city standards.
  
- h. Inspection and maintenance of warning signs placed under paragraph (1) of Subdivision (a) of 21455.5 CVC  
The "Photo Enforced" warning signs are inspected daily by members of Oxnard Police Department and are maintained or replaced by Redflex Traffic Systems.
  
- i. Overseeing the establishment or change of signal phases and timing thereof  
The Department of Public Works, Traffic Engineering section is responsible for establishing or changing signal phases and timing at AES camera intersections in cooperation with the Police Department.
  
- j. Control over reviewed and approved citations to ensure delivery to violators  
The AES Program Coordinator for Oxnard Police Department has primary responsibility to ensure Redflex Traffic Systems are properly delivered to violators and resolves any problems.

k. Confidential Information

§21455.5(e) requires that AES photographic records **shall** be confidential and made available only to governmental agencies and law enforcement agencies and only for the AES law. Confidential information obtained from DMV for AES administration or enforcement **shall** be held confidential and not used for any other purpose. Except for court records described in 68152 GC, AES confidential records may be retained for 6 months or until the citation is adjudicated, whichever is later, after which time the confidential information shall be destroyed.

l. R/O or Violator review of photographic evidence

The AES Program Coordinator is responsible for ensuring the R/O or actual driver of the vehicle can review the photographic evidence. Redflex makes available a website [www.photonotice.com](http://www.photonotice.com) that violators can go to in order to review the still pictures and video on-line. Additionally, the Program Coordinator can USPS mail or e-mail or arrange appointments for violations desiring to view their pictures and discuss the violation.

m. Contract between OPD and Redflex

The contract between OPD and Redflex does NOT include a provision for the payment or compensation based on the number of citations generated, or as a percentage of the revenue generated, as a result of the use of the authorized equipment.